AN UPDATE FROM ACADEMIC STANDARDS, INSTRUCTION AND ASSESSMENT—JUNE 21, 2023

QUICK LINKS	IMPORTANT DATES
- WIDA Systems Updates - Early Student-Level Results for ACCESS/Alternate ACCESS - Posttest Editing Discrepancies Report - Verifying Information in MDE-ORG - New DAC Reporting Training 1 (Repeat) - MDE Employment Opportunity: Data Practices and Analytics Director	**May 22–June 28** *Retrieve ACCESS and Alternate ACCESS early student-level results in Test WES* **June 28** *Access embargoed final student results in District and School Student Results (DSR/SSR) files in Secure Reports*

WIDA Systems Updates

Reminder: WIDA AMS and DRC INSIGHT Updates for 2023–24

On June 30, WIDA AMS and DRC INSIGHT will be updated with technical enhancements for the 2023–24 school year. Users will notice refreshed student and test management applications, new locations for score reports, and a new way to import student information. For students, the updated DRC INSIGHT secure student browser provides an improved and more accessible testing experience. Learn more about what's changing, how to prepare, and where to find resources to support you in the *Get ready for 2023–24 updates to WIDA AMS and DRC INSIGHT* article on the WIDA website. A few key highlights on finding score reports:

- Reports from 2021–22 and 2022–23 can be found under My Applications > **Report Delivery**.

- Reports for 2023–24 will be located under My Applications > **Reporting Services**.

- Find WIDA Screener Online Individual Student Reports and data export under **Batch Download**.

Reminder: Three ACCESS Training Courses Unavailable for Summer 2023

The following ACCESS training courses will be unavailable in the WIDA Secure Portal from June 30 through Aug. 31:

- Online ACCESS for ELLs: Administration

- Paper ACCESS for ELLs: Administration

- Alternate ACCESS for ELLs: Administration and Scoring

WIDA instructional designers are making substantial updates to the courses to ensure their content matches the upcoming technical enhancements to WIDA AMS and DRC INSIGHT. Additionally, the Alternate ACCESS training course will be redesigned for the updated Alternate ACCESS that will be administered in 2023–24. The new training course will be live on Sept 1. All other assessment training courses and self-paced workshop courses will continue to be available throughout the summer. More information can be found in the *Three assessment training course unavailable this summer* article on the WIDA website.

WIDA Non-Disclosure and User Agreement

The first time educators log in to the WIDA Secure Portal on or after July 1, they will be prompted to agree to the Non-Disclosure and User Agreement (NDUA). As a reminder, educators will not be able to view secure materials and resources without first signing the agreement.

Note: This NDUA is specific to the WIDA Secure Portal and does not apply or replace the MDE Test Security training that will be posted next school year.

Early Student-Level Results for ACCESS/Alternate ACCESS

Early student-level results for ACCESS and Alternate ACCESS for ELLs will only be available for download in Test WES until **June 28**. The final ACCESS and Alternate ACCESS results will be included in the embargoed District and School Student Results (DSR and SSR) files released on June 28

Districts must download and save the early student-level results by June 28 if they want access to the data after the final results release (for example, for a student whose score was invalidated due to not being indicated as EL in MARSS). Remember that the early results do not reflect any edits made during Posttest Editing.

Posttest Editing Discrepancies Report

The Posttest Editing Discrepancies Report, available under File Transfer on the Test WES Dashboard, is a list of the district's discrepancies that remained at the end of Posttest Editing. This report may be helpful if there are questions about a student's results following the release of final assessment results. Note that remaining discrepancies can no longer be resolved.

Verifying Information in MDE-ORG

As MDE or service providers may need to contact districts this summer regarding statewide assessments, please ensure that the DAC contact information is current in the Minnesota Department of Education-Organization Reference Glossary (MDE-ORG). If the primary DAC is not available this summer, please add an alternate DAC who will be available.

All contact information in MDE-ORG is updated and maintained by the district's Site Verification Coordinator (SVC). You can look up the SVC for your district in MDE-ORG. If the SVC has any questions about the process, they can contact mde.school-verify@state.mn.us for support.

Shipping Addresses

All addresses used to ship Individual Student Reports (ISRs) and student results labels (if indicated) **for the MCA and MTAS** will be populated from MDE-ORG. Districts should verify the shipping addresses in MDE-ORG and update as needed **by July 7**.

- The Assessment Shipping address is a separate field in MDE-ORG that allows districts and schools to indicate a specific address where they would like test materials shipped at both the district and school levels.

- If there is no Assessment Shipping address present in MDE-ORG, the Location: Physical address will be used; if no Location: Physical address exists, the Mailing address will be used (but updates may be required as test materials cannot be shipped to P.O. boxes).

- If the Location: Physical address is the correct address to ship test materials, then a separate Assessment Shipping address does not need to be added for the district and/or each school.

If updates are needed in MDE-ORG, the district's Site Verification Coordinator must make changes in the MDE District and School Site Verification system.

Note: Shipping addresses for the ACCESS and Alternate ACCESS will not be automatically updated by changes to MDE-ORG. If you need to change your shipping address for the ACCESS and Alternate ACCESS from what is indicated in MDE-ORG, please contact mde.testing@state.mn.us.

New DAC Reporting Training 1 (Repeat)

The *New DAC Reporting Training 1* will be held virtually on Thursday, June 29, from 2–3:30 p.m. It will focus on reporting stages, and how to find and use the District and School Student Results (DSR/SSR) files. All DACs are welcome to attend; however, this training is specifically designed to support new DACs. Register for the New DAC Reporting Training 1. For those unable to attend, the training will also be recorded and posted on June 30 in the Training Management System (TMS).

This is the first of two reporting trainings geared toward new DACs about reporting. The prerequisite for this training is Chapter 11 of the *Procedures Manual*, which provides an overview of the reports and results available and addresses when and how they can be used and shared.

Please note: MDE aims to deliver our presentations in a way that will be accessible for our participants. If you anticipate needing accommodations, contact mde.testing@state.mn.us. MDE requests a two-week advance notice to provide accommodations and 48-hour notice to cancel them. If the request comes within two weeks of the event, MDE will still make an effort to provide the accommodation.

MDE Employment Opportunity: Data Practices and Analytics Director

The Data Practices and Analytics division is currently seeking a director to provide strategic direction and leadership on advancing the Minnesota Department of Education's mission through meaningful and appropriate use of quality data in decision-making to inform educational policy and programs.

If you are interested (or know someone who may be interested) in a new and challenging opportunity, consult the position description and application instructions on the State of Minnesota Careers website. The Job ID is 66514, and the **posting is open until July 5**. Visit the State of Minnesota Careers website for more information and to apply.

ACADEMIC STANDARDS, INSTRUCTION AND ASSESSMENT

Minnesota Department of Education

education.mn.gov > Districts, Schools and Educators > Teaching and Learning > Statewide Testing

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